



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION
ORGANISATION DES NATIONS UNIES POUR LE DEVELOPPEMENT INDUSTRIEL
ORGANIZACION DE LAS NACIONES UNIDAS PARA EL DESARROLLO INDUSTRIAL

**VACANCY ANNOUNCEMENT
TEMPORARY APPOINTMENT OF PROJECT PERSONNEL
INTERNAL/EXTERNAL**

Female candidates from all Member States are particularly encouraged to apply.

Vacancy Announcement No:	VA2016_ISA_EXT_000002
Duty Station:	Austria
Date of Issuance:	11 January 2016
Post Title and Level:	Gender Expert, ISA-Specialist
Type of Appointment:	Individual Service Agreement
Employment Fraction:	NonStaff-Regular
Closing Date:	26 January 2016

Organizational Context

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. The mandate of UNIDO is to promote and accelerate inclusive and sustainable industrial development in developing countries and economies in transition. The Organization recognizes that gender equality and the empowerment of women have a significant positive impact on sustained economic growth and inclusive and sustainable industrial development. UNIDO is committed to ensure that a gender perspective is reflected in all its programmes, policies and organizational practices.

The Office for Gender Mainstreaming, Ethics and Accountability (ODG/GEA) of UNIDO is located within the Office of the Director General and is responsible for promoting gender equality and the empowerment of women within the Organization, including the systematic gender mainstreaming of all policies, programmes and organizational practices, as well as working towards achieving gender parity/balance within UNIDO by supporting the work of the Gender Focal Points at all levels. The Office also serves as the Secretariat of the Gender Mainstreaming Steering Board.

Duty station: Vienna, Austria.

Duration: 10 months

Project context:

Gender Strategy Work Programme 2016-2019 (SAP ID 160004).

The Gender Expert is expected to play an important role in performing and coordinating the above gender mainstreaming functions of ODG/GEA. The incumbent will report to the acting head of ODG/GEA. He/she will closely collaborate on a day-to-day basis with Gender Focal Points in Headquarters and field offices, and facilitate their functions, as well as with the staff member temporarily assigned as the Gender Officer in the ODG/GEA on a rotating basis. The incumbent must be ready to travel on short-term missions as necessary. Under the supervision of the acting head of ODG/GEA, and in close cooperation with Gender Focal Points of relevant Branches or Units, the Gender Expert will support the effective gender mainstreaming of UNIDO's work by carrying out the duties outlined below.

Main Functions

- 1) Perform coordination functions and contribute to the implementation, monitoring and reporting of UNIDO's Gender Equality and Women's Empowerment (GEEW) Strategy 2016-2019;
- 2) Develop and coordinate knowledge products related to gender and industrial development;
- 3) Organize and contribute to events on industrial development, gender equality and women's empowerment issues;
- 4) Provide gender mainstreaming guidance and support to UNIDO staff, Gender Focal Points and ad-hoc Gender Teams in incorporating gender in project cycle management processes and procedures (e.g. gender analysis, gender-responsive project framework, gender marker);
- 5) Provide guidance and technical inputs to develop gender responsive programmes and projects;
- 6) Conduct training and awareness-raising activities that build the capacity of UNIDO staff to effectively mainstream gender in their area of work;

- 7) Coordinate and prepare inputs to UNIDO's contributions to UN system-wide coherence processes and events related to gender equality and women's empowerment;
- 8) Establish and maintain strategic partnerships through regular communication with relevant stakeholders;
- 9) Conduct advocacy to increase the visibility of UNIDO's gender mainstreaming work and gender equality-related programmes and projects.

Core Competencies:

Core competencies: results orientation and accountability; planning and organizing; communication and trust; team orientation; client orientation; organizational development and innovation.

Core values: integrity; professionalism; respect for diversity.

Minimum Requirements**Education:**

University - Master's degree or equivalent, in Social Science, Gender Studies, Business/Public Administration, Economics, Industrial Development or other relevant discipline.

UNIDO Languages:

English (Fluent), fluency and/or working knowledge of another official UN language is an asset.

Computer skills:

E-mail (Fully proficient), Internet (Fully proficient), Spreadsheets (Fully proficient), Word processing (Fully proficient).

Field of Expertise:

A minimum of seven (7) years' experience, at national or international level, working on gender mainstreaming at institutional and project levels, including project management, knowledge generation, and results-based management.

Experience of capacity building in relation to gender equality and gender mainstreaming.

Expertise in gender aspects of economic and environmental issues, preferably with experience of gender mainstreaming economic and environmental projects.

Conceptual and strategic skills, with ability to analyse, assess and propose appropriate measures with regard to a broad spectrum of gender-related issues, including inclusive workplace and gender-sensitive management.

Demonstrated knowledge of and experience working with networks in relevant gender fields.

Familiarity with the United Nations system and UN processes, in particular those related to women's economic empowerment and gender equality, as well as administrative and organizational procedures, is an asset.

This appointment is limited to the specified project(s) only and does not carry any expectation of renewal.

Employees of UNIDO are expected at all times to uphold the highest standards of integrity, professionalism and respect for diversity, both at work and outside. Only persons who fully and unconditionally commit to these values should consider applying for jobs at UNIDO.

All applications must be submitted online through the Online Recruitment System

Correspondence will be undertaken only with candidates who are being considered at an advanced phase of the selection process.

Selected candidate(s) may be required to disclose to the Director General the nature and scope of financial and other personal interests and assets in respect of themselves, their spouses and dependants, under the procedures established by the Director General.

Visit the UNIDO web site for details on how to apply: www.unido.org

NOTE: The Director General retains the discretion to make an appointment to this post at a lower level.

Notice to applicants:

UNIDO does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. If you have received a solicitation for the payment of a fee, please disregard it. Vacant positions within UNIDO are advertised on the official UNIDO website. Should you have any questions concerning persons or companies claiming to be recruiting on behalf of UNIDO and requesting payment of a fee, please contact: recruitment@unido.org